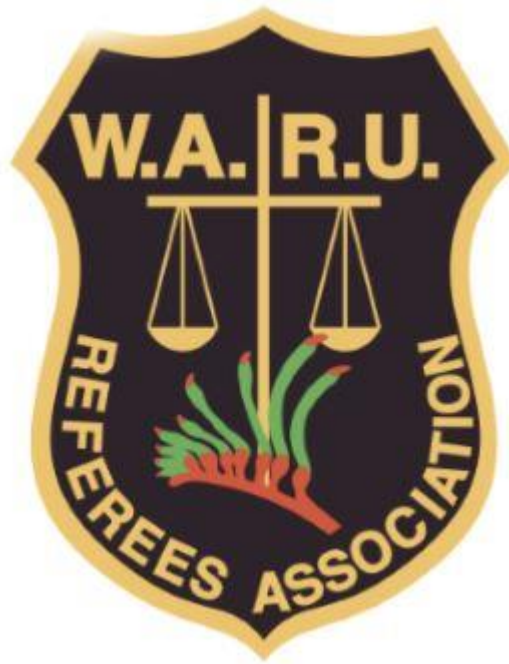


Western Australian Rugby Union Referees Association



**WESTERN AUSTRALIAN RUGBY UNION REFEREES  
ASSOCIATION  
(WARURA)**



**REFEREE AND REFEREE DEVELOPER EXCHANGE  
AND  
TRAVEL NOMINATION  
POLICY**

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### Purpose and Scope

This policy applies to those who:

- (a) Wish to be considered by the WARURA Executive Committee ("Committee") to attend rugby football events ("Events") as a referee or referee developer outside the jurisdiction of the WARURA ("Association"). This may be Intrastate, Interstate or International.
- (b) Apply for partial or fully funded travel.

The information in a completed Travel Nomination Form (see Annexure 1) must provide sufficient detail so that the Committee can review and discuss with the appointed nominated Executive Members (internally and with others): For those wishing to apply for funding from the David Haultain Fund, the guidelines and requirements as specified within the David Haultain Fund Policy are to be followed as well.

- Endorsement from your nominated Referee Developer or Talent Development Group leader
- The suitability of the intended Event for the Association to be represented.
- The expected benefits to be gained by both the Nominee and the Association in travelling to and participating in the Event.
- Provides a full report on all activities undertaken and learned initiatives that may be considered by WARURA to implement
- Provides a record for future review/auditing to determine that the intended outcomes were achieved.

### Background

The Association has for many years understood that a key component to improve the standard of rugby football is the continued improvement of refereeing and referee coaching. Therefore, the Association continues to commit a significant amount of its income on funding travel for referees and referee coaches to various locations and tournaments that not only achieve these objectives, but continue to improve the standards of individual referees and referee coaches.

### Criteria

Identification of suitable Events to attend and applying for approval to the Committee, must be made as far in advance as possible of the commencement of the Event.

Any attendance as a referee or referee coach ("Nominee") to an Event is considered as representing the Association and hence, such attendance must be approved prior to the Event by the Committee (this include even if the travel is self-funded).

Only current members of the Association (except social members), will be considered for participation in Events as referees or referee coaches.

## Referee and Referee Coach Exchange and Travel Nomination Policy

Nominee's must be sponsored by a member ("Sponsor") of the Association's senior Coaching and Appointments Board ("CAB") or your appointed Referee Developer if you are part of the Talent Development Group (TDG).

**\*Under no circumstances is a Nominee to discuss or communicate their potential nomination to any other organisation without the express prior approval of the Committee.**

### Procedure

- (1) Nominee's are to contact a member of the CAB to discuss the opportunity and potential benefits that may be achieved by such participation.
- (2) Alternatively, a member of the CAB may identify and discuss with a potential Nominee, the benefits of participating in an upcoming Event.
- (3) The Nominee is to complete Part A of the attached Proforma.
- (4) The Sponsor is to complete Part B of the attached Proforma.
- (5) In completing the Proforma's, the Nominee and CAB member are to note that the the Committee's considerations to approve the nomination include but not limited to:
  - (i) Previous travel made by the Nominee.
  - (ii) Identifiable and measurable benefits of the participation by the Nominee.
  - (iii) Identifiable and measurable benefits for the Association.
  - (iv) The Event being suitable to contribute towards the Nominee's strategic goals.
- (6) Both Part A and Part B are to be submitted to the Association Secretary ([secretary@rugbywarefs.com.au](mailto:secretary@rugbywarefs.com.au)).
- (7) Subject to the application being received more than 7 days prior to the next scheduled Committee meeting, the application will be considered at the Committee meeting otherwise, such consideration may be delayed.
- (8) The Association Secretary will be notified the Nominee and the Sponsor of the outcome of the application.
- (9) If the nomination is approved, the Association Secretary will forward the nomination to the Event organisers.

# PROFORMA Travel Nomination Form

## PART A (to be completed by Nominated Person)

Name of Referee/Referee Coach being nominated: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Dates: From: \_\_\_\_\_ To: \_\_\_\_\_

Expected Travel Dates: From: \_\_\_\_\_ To: \_\_\_\_\_

I confirm that I am available on the dates above. YES  NO

Do you consistently (>80%) complete GPRs (of if Referee Coach complete >80% of nominated GPRs or coaching reports)? YES  NO

Advise on the % you have attended the referee sponsored training sessions (Mondays/Wednesdays scheduled sessions)? \_\_\_\_\_ %

What was your last Bronco result? \_\_\_\_\_ When: \_\_\_\_\_

Have you attended the Education meetings this season >75% of scheduled sessions? YES  NO

Have you written career goals that are current? (Please attach) YES  NO



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WELCOME PACK



**PART B** (to be completed by the Sponsor from the CAB)

Provide a brief history of the Nominee (game level, achievements, commitments, etc.).

What specific/identified activities will the Nominee participate at the Event?

What anticipated benefits will be achieved by the Nominee by attending the Event?

Are there anticipated benefits for the Association if the Nominee attends the Event?

Expected Costs for	Travel (Flight, Bus, etc.)	\$ _____
	Accommodation	\$ _____

Does this referee consistently (>75%) complete GPRs (of if Referee Coach complete >75% of nominated GPRs or coaching reports)? YES  NO



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Has this referee attended the referee sponsored training sessions (Mondays/Wednesdays) >75% of scheduled sessions? YES  NO

Has this referee attended the Education meetings this season >75% of scheduled sessions? YES  NO

Has this referee a written set of referee career goals that are current? YES  NO

Is there any other relevant information to support the Nominee's application?